



SW Region's "Eye on Training" is on **LENDING LIBRARY**

SW Region's Eye on Training is focused on the Training Needs Survey Results and alternative training programs available in the Lending Library. The programs identified in this Eye on Training may be considered in place of onsite training requested in the FY2010 Training Needs Survey. These training programs are recommended as a viable resource to train the SW Region workforce at no cost.

Project Management Requests

Library Suggestions:

- Project Management
- Strategic Planning in Government
- Five Questions Every Leader Must Ask: Engaging Your Team To Reach Any Goal.
- Building the Perfect Team

Negativity/Difficult People Requests

Library Suggestions:

- Employee 101: Respecting the Team
- Attitude Virus: Curing Negativity in the Workplace
- Coping with Difficult People – Part 1 – Know it all Experts, Stallers, & Snipers
- Coping with Difficult People – Part 2 – Tanks, Super-Agreeables & Complainers

Conflict or Dispute Resolution Requests

Library Suggestions:

- Managing Conflict
- Solving Conflict
- Team Building: What Makes a Good Team Player
- Unified Team: Resolving Conflict and Restoring Team Unity

Mentoring/Coaching Requests

Library Suggestions:

- Dimensions of Coaching
- Pass It On: Coaching Skills for Managers
- The Helping Hand, Coaching Skills for Managers
- We Need to Talk: Coaching Employees
- Continuous Motivation
- Motivation: Igniting Exceptional Performance
- The Leader as Mentor (from the millennium series)

Meeting Facilitation Requests

Library Suggestions:

- Fearless Facilitation – How to Lead Effective Training

Supervisory Training Requests

Library Suggestions:

- After All, You are the Supervisor
- Supervisor Toolkit
- Time Management, Keeping the Monkey off your back

Team Building Requests

Library Suggestions:

- Five Questions Every Leader Must Ask: Engaging Your Team to Reach any Goal
- Building the Perfect Team
- Everybody Wins: How to Turn Conflict into Collaboration

Leadership Requests

Library Suggestions:

- Servant Leadership
- Flawless Leadership
- Jamie's Kitchen: Fifteen Lessons on Leadership
- Leader Development Program
- Leadership in a Changing World
- Managers as Leaders in the Modern Workplace

Communication Requests

Library Suggestions:

- Communication Cornerstones: Building Trust
- Communication Nightmares: Solutions to your Top Communication Problems
- Effective Communication: It's Your Responsibility
- Talk Isn't Cheap: Taking Responsibility for Clear Communication

Contact us for more information on these and other courses available in our lending training library. The SW Region Lending Library POC is Stephen Jones (Stephen.Jones23@us.army.mil).

Customer Feedback

Your feedback and comments are valuable to us.

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