

Attachment to SF-1190, Foreign Allowance Application, Grant and Report

Instructions. This attachment to the SF-1190 must be completed and submitted with each and every SF-1190 you file for payment of allowances. It is used to record all official travel and/or assignment during your overseas foreign assignment. **All items, except those marked "For Personnel Use Only" must be completed.** Begin with the date you arrived at your first duty station, and list any subsequent travel and departures, whether overseas or back to the United States. The last item should be the date of your final departure from the foreign area. If you did not travel during your assignment, then only two lines need to be completed.

Purpose/Submission – Check one:

- Arrival
 Location Change
 Return (Interim Final)
 Final

NAME OF EMPLOYEE (Last, First, Middle Initial): _____

SOCIAL SECURITY NUMBER: _____

List in detail the dates, times, places (city and country) of arrival, departure during your duty assignment.

	Date mm/dd/yyyy	Time	Location. (State both city and country) Please be specific.	<i>For Personnel Use Only</i> Locality Code	<i>For Personnel Use Only</i> No. Days in City/Country
Arr					
Dep					
Arr					
Dep					
Arr					
Dep					
Arr					
Dep					
Arr					
Dep					
Arr					
Dep					
Arr					
Dep					

Employee Statement. The information on this attachment is true and correct to the best of my knowledge and belief. I understand that, if receiving payment of allowances during my foreign assignment, I must notify the Personnel Office **immediately** of any change in conditions that affect the amount of allowance and/or differential I am authorized.

Employee's Signature _____ **Date** _____

Approving/Reviewing Official Signature _____ **Date** _____
(supervisor)

Certifying Official Signature _____ **Date** _____
(personnel official)