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TLC Times

A publication of the South Central Training & Learning Center

Program Helps Employees Advance Careers

A new South Central region training program is providing employees skills to enable them to successfully prepare online resumes for Army civil service vacancies

The half-day training program covers Army's resume builder, resumix (an e-recruiting tool), and the Applicant Notification System Web-Enabled Response (ANSWER).

Participants receive an overview of each tool and begin the process of creating an online resume.

The initial regional offering at Anniston Army Depot trained more than 120 support staff and received



Ms. Debra Burns instructs users on Resumix.

rave reviews from both attendees and personnelists.

For more information or to schedule an onsite or

distance learning session of this program call: 256-842-6543 or DSN 788-6543 or e-mail tlc@cpocscr.army.mil

New Year, New Image

2003 brings a number of exciting changes to the South Central Region-training program including a new brand, logo and newsletter.

The name South Central Training & Learning Center (TLC) has been implemented to more accurately convey our important workforce development mission. The use of the 'TLC' acronym reflects the high level of service customers can expect to receive when working with the organization.

The *Training Times* newsletter is a new monthly publication containing information on upcoming events, course highlights and other helpful workforce development news. Pass it on or have others sign up to receive their own copy at:

tlc@cpocscr.army.mil.

The logo is intended to make it easy to recognize TLC products and services. When displayed, customers can be assured of the highest quality developmental offerings.

One thing that hasn't changed is our commitment to value and customer service. By leveraging the buying power of more than 20 installations, the TLC staff ensures that your training needs are met in a hassle-free, cost effective manner.

We look forward to working with you in 2003 and hope you enjoy the new *Training Times* newsletter. Your feedback is always welcome at: tlc@cpocscr.army.mil

Upcoming Courses

Management Skills
Jan 15-16
Spaces Available
\$170
Redstone Arsenal, AL

Team Building
Feb 6
Register NLT Jan 15
\$125
Ft. Benning, GA

Management Skills
Feb 25-26
Register NLT Jan 17
\$192
Ft. Benning, GA

Project Management
March 3-5
Register NLT Jan 13
\$300
Ft. Benning, GA

Criticism & Discipline
Skills for Managers
March 18
Register NLT Feb 1
\$100
Redstone Arsenal, AL

A Look into my Personal
Success
April 22-23
Register NLT Mar 21
\$280
Jacksonville, FL

Staffing, Pay, and Leave
Fundamentals
April 23-24
Register NLT Mar 21
\$325
Redstone Arsenal, AL

Office Techniques for
Administrative Profes-
sionals
April 23-24
Register NLT Mar 21
\$145
Ft. Benning, GA.

*Access our complete
schedule online using
the URL below.*

USACE Partnership Leverages Distance Learning

Headquarters United States Army Corps of Engineers (USACE) recently partnered with the South Central Training & Learning Center (TLC) to co-host an interactive position classification distance learning program.

Spear-headed by Millie Edwards, the knowledge sharing activity covered a variety of USACE-specific classification and position management authorities.

Instructors at Redstone Arsenal, Alabama, and Fort Riley, Kansas, jointly taught the program featuring multiple subject matter experts at each location.

“This is a great example of using distance learning technology to save money and increase access to experts,” said John Heath, South Central TLC Director. “It would have been cost prohibitive and logis-

tically challenging to conduct this session via traditional methods.”

The South Central TLC leverages several state-of-the-art distance learning facilities and networks to deliver quality, cost-effective training programs. For information on distance learning or to schedule a training session using this technology call 256-842-6533 or DSN 788-6533.

TLC Team Takes to the Road

In December, Marsha Samples and Louise Olszewski of the South Central Training & Learning Center (TLC) staff traveled to Ft. Rucker, Alabama to brief managers and training coordinators on regional training products and services.

Attendees learned about the TLC’s no-cost course management services and the wide variety of developmental programs avail-

able via traditional or distance learning methods.

While at Fort Rucker the team also met with CPAC representatives and monitored a regional customer service and team building training program.

Marsha and Louise returned from the trip with a better appreciation of Fort Rucker’s talented workforce and their training needs.

As a result of the visit, several additional developmental offerings are being scheduled at the installation.

For additional information on customer service training, other regional programs or to inquire about a TLC site visit call 256-842-6543 or DSN 788-6543 or e-mail tlc@cpocscr.army.mil.

On the Horizon...

We hope you enjoy this inaugural edition of the *TLC Times* newsletter.

The publication highlights some of the many programs, services and activities coordinated by the South Central Training and Learning Center.

Be on the lookout for next month’s newsletter featuring informative articles on:

- The new streamlined training update process
- South Central TLC servicing assignments
- 2003 Army human resources interns

- Website enhancements
- Training program highlights
- And more.

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